



City of Gonzales Police Department



415 EAST CORNERVIEW ● GONZALES, LOUISIANA 70737 ● PHONE (225) 647-7511 ● FAX (225) 647-9544

REQUEST FOR UNIFORMED DETAIL

Any citizen, business or other organization requesting the employment of off-duty Officers of the Gonzales Police Department must complete this form and forward it in person or by Fax (225-647-9544) to Lt. K. Stell (225-647-9581) or Lt. G. Gonzales (225-647-9582).

***REQUESTS ARE TO BE MADE A MINIMUM OF AT LEAST (10)
WORKING DAYS PRIOR TO THE EVENT***

For in-person delivery:

For Fax delivery:

Type of Organization (check one)

Gonzales Police Dept.
415 E. Cornerview Rd.
Gonzales, La. 70737

Lt. Stell or Lt. Gonzales
Fax: 225-647-9544
Tel: 225-647-9581 or 9582

- Business School
 Individual Government

Person and or Organization Requesting Detail: **(PLEASE PRINT)**

Name: _____ **Ph#:** _____ **Cell#:** _____

Address: _____ **D/L#** _____ **St.** _____

City: _____ **E-mail:** _____

Representing (Organization):

Location of Event: _____

Type of Event:

Number of Attendees: _____ **Band /D.J. info:** _____

Date of Event: _____ **Hours of Event:** _____ **a/m p/m until** _____ : _____ **a/m p/m**

THERE IS A (4) HOUR MINIMUM FOR OFFICERS WORKING AN EVENT
****THE NUMBER OF OFFICERS WILL BE DETERMINED BY THE LIEUTENANT****
RATE OF PAY:
\$40.00 PER OFFICER PER HOUR
\$33.00 PER OFFICER PER HOUR FOR SCHOOLS
\$50.00 PER OFFICER PER HOUR (IF LESS THAN 6 DAYS NOTICE)
******SPECIAL EVENT RATES MAY VARY******

Will any alcoholic beverages be sold at this function? YES NO (check one)
(*IF ALCOHOL IS SOLD YOU MUST SUPPLY COPY OF PERMIT TO SELL ALCOHOL WITH THIS FORM)

Will any alcoholic beverages be consumed at this function? YES NO (check one)
(*2) Officers are required for any function where alcohol is consumed)
(** 21-year-old age requirement for alcohol will be enforced**)

***CANCELLATIONS MUST BE MADE 48 HRS. IN ADVANCE TO 225-647-9581 or 225-647-9582**



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X

Signature of person submitting request

Approved by: *(G.P.D. Use Only)*

Date Today:

(I HEREBY STATE THAT THE ABOVE INFORMATION IS TRUE)