

MINUTES OF A REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF GONZALES, STATE OF LOUISIANA, TAKEN ON JANUARY 12, 2015, 5:30 P.M. AT CITY HALL.

MEMBERS PRESENT:

Mayor Barney D. Arceneaux  
Councilman Kirk Boudreaux  
Councilwoman Barbara Duhe

Councilman David Guitreau  
Councilman Terance Irvin  
Councilman Kenneth Matassa

MEMBERS ABSENT: NONE

ALSO PRESENT:

Lisa Babin, Administrative Clerk  
Clay Stafford, City Clerk

Ryland Percy, City Attorney  
Sherman Jackson, Chief of Police

Motion by Councilman Kirk Boudreaux, seconded by Councilman Terance Irvin to approve the Minutes from the City Council Meeting, held on December 8, 2014. UNANIMOUS

Motion by Councilman Kirk Boudreaux, seconded by Councilman Kenneth Matassa to approve the Minutes from the Special City Council Meeting, held on December 17, 2014. UNANIMOUS

Motion by Councilman Kenneth Matassa, seconded by Councilman David Guitreau to approve the Council Meeting Schedule for the year 2015. UNANIMOUS

Motion by Councilman Kirk Boudreaux, seconded by Councilwoman Barbara Duhe to approve the request of Genevieve Pearson for a Special Event Permit to host a Community Walk/Run to benefit March of Dimes. The event will be held at the American Legion Hall on March 28, 2015. UNANIMOUS

Motion by Councilman Kenneth Matassa, seconded by Councilman Terance Irvin to approve the new City of Gonzales Flag. UNANIMOUS

Motion by Councilman Kirk Boudreaux, seconded by Councilman Terance Irvin to approve the new 2013-2016 City Council Commissioners and Committee Appointments. UNANIMOUS

**Commissioners**

Recreation Commissioner	Terance Irvin
Treasurer	Kirk Boudreaux
Assistant Treasurer	Barbara Duhe
Drainage Commissioner	David Guitreau
Streets Commissioner	Kirk Boudreaux
Tourist Commissioner	Barbara Duhe
Utilities Commissioners	Terance Irvin
	Kenny Matassa
Fire Department Commissioner	Kenny Matassa
Sanitation Commissioner	Kenny Matassa
AEDC Liaison	Kirk Boudreaux
Mayor Pro Tempore	Kenneth Matassa

**Committees**

Engineering Review Committee	Kenny Matassa
	David Guitreau
Insurance Review Committee	Terance Irvin
	Kenny Matassa
Public Safety Review Committee	Kenny Matassa
	Barbara Duhe
Personnel Committee	Kirk Boudreaux
	Terance Irvin
Ordinance Review Committee	Kirk Boudreaux
	Terance Irvin

Motion by Councilman Kenneth Matassa, seconded by Councilman Kirk Boudreaux to Introduce Ordinance # 3051: An Ordinance Amending the Capital Outlay Budget as follows:

**CITY OF GONZALES**

**2014-2015 Proposed Budget Amendments**

Capital Outlay Fund		2014-2015 Budget	Amendment Amount	2014-2015 AMENDED BUDGET	Explanation
Fire Department	Fire Dept. Cap Outlay	323,000.00	124,500.00	447,500.00	Restore SCBA equipment from 128,000 to 240,000; Restore kitchen equipment from 10,000 to 20,000; Restore Lawnmower line item from 5,000 to 7,500.
Police Department	Police Dept. Cap Outlay	327,000.00	110,261.00	437,261.00	Restore Police Budget to Original Request
Capital Outlay Net Amendments		650,000.00	234,761.00	884,761.00	

Final vote on the foregoing amendment to be taken at the next regular Council Meeting scheduled for January 26, 2015.

Motion by Councilman Kirk Boudreaux, seconded by Councilman David Guitreau to Introduce Ordinance # 3052: An Ordinance Amending the General Fund Budget as follows:

**CITY OF GONZALES**  
**2014-2015 Proposed Budget Amendment**

General Fund		2014-2015 Budget	Amendment Amount	2014-2015 AMENDED BUDGET	Explanation
General Govt	Asc Economic Development Stipend	50,000.00	50,000.00	100,000.00	Increase AEDC Allocation to Original \$100,000
Net General Fund Amendment		50,000.00	50,000.00	100,000.00	

Final vote on the foregoing amendment to be taken at the next regular Council Meeting scheduled for January 26, 2015.

Motion by Councilman Kirk Boudreaux, seconded by Councilwoman Barbara Duhe to Introduce Ordinance # 3053:

AN ORDINANCE AMENDING THE CODE OF ORDINANCE CHAPTER 17. SUBDIVISION OF LAND SEC, 17-5. DESIGN STANDARDS. (CHANGE) to (ADD) (h) TO READ:

BE IT ORDAINED BY Mayor and Councilman of the City of Gonzales, Louisiana:

That the Code of Ordinance be amended as follows:

Chapter 17. **SUBDIVISION OF LAND\***

**Sec. 17-5. Design standards.**

**(CHANGE) to (ADD) Sec. 17-5 (h) to read:**

(h) Alleys

- (1) An alley is defined as vehicular access way through the middle of a block giving public access to the rear of residential, non-residential, and mixed use lots or buildings. Alleys are not considered part of the traffic circulation system.

- (2) An alley may serve as the primary vehicular access to a lot or building, but an alley should not provide the sole public right-of-way frontage for a parcel of land. Alleys shall only be granted in cases where access management standards deny parcel owners driveway access to existing city streets.
- (3) Alleys should connect to a public street at each end and should not terminate in permanent dead ends. In special circumstances, the City Engineer may consider alleys that only intersect public streets at one end.
- (4) Alleys should intersect public streets at a 90 degree angle where practical. In no case shall the intersecting angle be less than 75 degrees as measured from centerline of intersecting street.
- (5) The minimum right-of-way width for all new commercial or mixed-use alleys shall be 20 feet. All alleys shall be improved by paving the full width and length of the alley right-of-way.
- (6) The minimum pavement width for all new residential alleys shall be a minimum of 20 feet. A minimum building set back of 25 feet is required along an alley right-of-way to provide sufficient space for off street parking and safe backing of vehicles into the alley.
- (7) Alleys shall be no longer than 750 feet unless the proposed alley connects two existing public street and is approved by the City Engineer.
- (8) Access is allowed to and from a fully improved alley, but on-street parking within any portion of the alley right-of-way is prohibited. "No Parking" signs are required to be installed by the developer. The signs should be located at the alley/street intersections.
- (9) Alleys shall generally be designed with an inverted crown section storm drain system. Alley runoff must be collected within a subsurface drainage system and not allowed to runoff from the right-of-way. The minimum alley cross slope shall be 2.50%.
- (10) Alleys shall generally be linear in design, but the city Engineer may consider alleys with horizontal curves greater than 200 feet on a case by case basis.
- (11) All alley infrastructure including subsurface drainage within the alley right-of-way will be privately owned and maintained unless dedicated to the City by means of an approved final plat. The developer shall install signs indicating private street, no public maintenance, and the City shall have no liability for
  - a. Maintenance of the alley pavement section
  - b. Patrolling the alley
  - c. Drainage of stormwater or other surface runoff from such alley onto abutting property
- (12) Alleys dedicated to the City shall be constructed to the standards set forth in Section 17-6 (2) b.

Final vote on the foregoing amendment to be taken at the next regular Council Meeting scheduled for January 26, 2015.

Motion by Councilman Kirk Boudreaux, seconded by Councilman Terance Irvin to Introduce Ordinance # 3054:

AN ORDINANCE AMENDING THE CODE OF  
ORDINANCE CHAPTER 17. SUBDIVISION OF LAND  
SEC, 17-5. DESIGN STANDARDS. (CHANGE) to (ADD) (g)  
(9) TO READ:

BE IT ORDAINED BY Mayor and Councilman of the City of Gonzales, Louisiana:

That the Code of Ordinance be amended as follows:

Chapter 17. **SUBDIVISION OF LAND\***

**Sec. 17-5. Design standards.**

**(CHANGE) (g) To (ADD) (9) to read:**

Add Sec. 17-5(g) (9) to read:

(g) *Access Connections*

- (9) Driveways: Parking spaces shall not be laid out in such a way that vehicles must back out directly into traffic on collector, arterial or major streets.

Final vote on the foregoing amendment to be taken at the next regular Council Meeting scheduled for January

26, 2015.

Motion by Councilman Kenneth Matassa, seconded by Councilman Kirk Boudreaux to Introduce Ordinance # 3055:

AN ORDINANCE AMENDING THE CODE OF ORDINANCE  
CHAPTER 9 FIRE PREVENTION AND PROTECTION\*  
ARTICLE I. IN GENERAL (CHANGE) SEC. 9-1 CREATION  
TO READ: FIRE DEPARTMENT; AND (CHANGE) TO (ADD)  
SEC. 9-14 EMERGENCY MEDICAL SERVICES DIVISION.

BE IT ORDAINED BY Mayor and Councilman of the City of Gonzales, Louisiana:

That the Code of Ordinance Chapter 9 - FIRE PREVENTION AND PROTECTION\* Section 9-1 Fire Department and Sec. 9-14 Emergency Medical Services Division be hereby amended as follows:

Chapter 9

**FIRE PREVENTION AND PROTECTION\***

**ARTICLE I. IN GENERAL**

**(Change) Sec. 9-1 to read:**

**Sec. 9-1. Fire Department**

The head of the fire department shall be the paid fire chief who shall be appointed by the mayor in accordance with state law.

(a) The department shall include, but is not limited to, the following divisions: Administrative; Emergency Medical Service; Fire Suppression; Fire Prevention; Fire Training; Hazardous Materials and Special Operations; Maintenance; Operations; and Information Technology.

(b) These divisions, and any other that may be added, shall be under the administrative control of the fire chief.

**(Change) to (Add) Sec. 9-14 to read:**

**Section 9-14. Emergency Medical Services Division**

The Emergency Medical Services Division shall provide Advanced Life Support (ALS) Ambulance service. This service shall be at no out of pocket expense to city residents.

(a) The Emergency Medical Services Division shall be managed by a director of emergency medical services and operate under the direction of a qualified physician medical director.

(b) The director of emergency medical services shall: develop medical protocols; establish division policies, goals, and objectives; evaluate medical services; and maintain division records. The Emergency Medical Services Division shall also be responsible for all Emergency Medical Service related functions performed by fire department personnel, and for other duties as directed by the fire chief.

Final vote on the foregoing amendment to be taken at the next regular Council Meeting scheduled for January 26, 2015.

Motion by Councilman Terance Irvin, seconded by Councilman Kirk Boudreaux to approve the following new positions:

Assistant Office Manager	Range 10
Senior Wastewater Technician	Range 10
Senior Water Technician	Range 10
DPW Services Technician	Range 7

UNANIMOUS

Motion by Councilman Kenneth Matassa, seconded by Councilman Kirk Boudreaux to introduce and publish the following Notice of a Public Hearing:

**NOTICE OF A PUBLIC HEARING**

NOTICE IS HEREBY GIVEN, That the City of Gonzales will hold Public Hearing on February 9<sup>th</sup> at 5:30 PM to consider the request of the City Council to rezone a 28.09 acre tract between W. Worthey Rd. and S. Darla Ave. from its existing R-8 zone to An R-6 zone.

All interested parties are encouraged to attend.

YEAS: Councilman Kirk Boudreaux, Councilwoman Barbara Duhe, Councilman David Guitreau,  
Councilman Terance Irvin, Councilman Kenneth Matassa

NAYS: NONE

ABSENT: NONE

Motion by Councilman Kirk Boudreaux, seconded by Councilman Kenneth Matassa to introduce and publish the following Notice of a Public Hearing:

NOTICE OF A PUBLIC HEARING

NOTICE IS HEREBY GIVEN, That the City of Gonzales will hold Public Hearing on February 9<sup>th</sup> at 5:30 PM to consider the request of the City Council to rezone a 25.38 acre Tract E. from its existing C-1 zone to a C-2 zone with a Special use permit to have a warehouse in excess of 10, 000 square feet..

All interested parties are encouraged to attend.

YEAS: Councilman Kirk Boudreaux, Councilwoman Barbara Duhe, Councilman David Guitreau, Councilman Terance Irvin, Councilman Kenneth Matassa

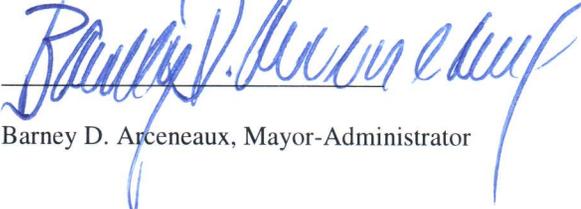
NAYS: NONE

ABSENT: NONE

Motion by Councilman Kirk Boudreaux, seconded by Councilwoman Barbara Duhe to approve a Cooperative Endeavor Agreement between the City of Gonzales and South Central Planning Development for use of the software for permitting and plan reviews in the Building and Code Enforcement Department.

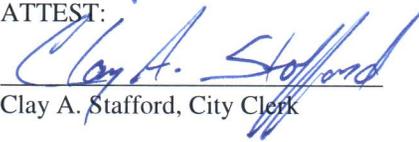
UNANIMOUS

There being no further business to come before the City Council and upon a motion duly made and seconded, the meeting was adjourned.



Barney D. Arceneaux, Mayor-Administrator

ATTEST:



Clay A. Stafford, City Clerk